

## Our Current Status of Working-From-Home

We would like to express our sympathy to all patients of the Coronavirus and those who are involved.

V Technology Co., Ltd. (CEO: Shigeto Sugimoto) announced that employees in the metropolitan area are to work from home in principle since March 31, 2020. Since the Japanese government declared a month-long state of emergency for Tokyo and six other prefectures on April 7, 2020, we have been further strengthening control related to infection prevention. Details of our current status of Working-from-home are as follows.

### 【Details】

#### 1. The subjects of the measure

All full-time employees, contract employees, and temporary employees who work in the metropolitan area are to work from home in principle.

#### 2. Period for Working-from-home

March 31, 2020 (Tuesday) to May 6, 2020 (Wednesday)

\* Our current plan is to resume working at our office from May 7, 2020 (Thursday). However, it may change depending on future conditions.

#### 3. Request upon going to the office

If it is necessary to go to the office for business reasons, the employee may go to the office after obtaining approval from the company according to the application procedure.

#### 4. Ratio of Working-from-home

89.5% \*

\* The average number computed according to business days from March 31 to April 16

(1- the total number of daily commuters to the ratio of the total number of employees who are eligible to this measure) × 100

\* Employees are recognized as daily commuters if they come to the office regardless of how long they work in the office

Further, we shall review the subjects who work from home since the Japanese government declared to expand the area subject to the emergency declaration on April 16.

We sincerely apologize to our business partners and other affiliated parties for any inconvenience, and we kindly ask for your understanding.

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### 【Contact Information】

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